

MINUTES
BOARD OF DIRECTORS' MEETING
TUESDAY, JUNE 28, 2016

M.Blackie, Chair of the Upper Thames River Conservation Authority called the Board of Directors' meeting to order at 9:30 a.m. in the Boardroom of the UTRCA Watershed Conservation Centre. The following members and staff were in attendance.

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|------------------|------------------------|--------------|
| Members Present: | T. Birtch | N. Manning |
| | M. Blackie | H. McDermid |
| | M. Blosch | J. McKelvie |
| | R. Chowen | A. Murray |
| | A. Hopkins | M. Ryan |
| | T. Jackson | G. Way |
| | S. Levin | |
| Regrets: | K. Van Kooten-Bossence | M. Campbell |
| Solicitor: | G.Inglis | |
| Staff: | T. Annett | C. Saracino |
| | K. Flear | A. Shivas |
| | S.Gillingwater | M. Snowsell |
| | B. Glasman | M. Viglianti |
| | C. Harrington | S. Viglianti |
| | J. Howley | I. Wilcox |
| | B. Mackie | K. Winfield |

1. Approval of Agenda

G.Way moved – M.Ryan seconded:-

"RESOLVED that the UTRCA Board
of Directors approve the agenda as posted."

CARRIED.

2. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

3. Confirmation of Payment as Required Through Statutory Obligations

The Chair inquired whether the Authority has met its statutory obligations in the payment of the Accounts Payable. The members were advised the Authority has met its statutory obligations.

4. Minutes of the Previous Meeting

(a) Tuesday May 24, 2016

J.McKelvie moved – G.Way seconded:-

“RESOLVED that the UTRCA Board of Directors approve the Board of Directors’ minutes dated May 24, 2016 as posted on the Members’ web-site.”

CARRIED.

(b) E-mail Vote Ratification: Municipal and Board support for proposals for federal funding through NDMP

H.McDermid moved – T.Birtch seconded:-

“RESOLVED that the UTRCA Board of Directors ratify the results of the e-mail vote as presented.”

CARRIED.

5. Business Arising from the Minutes

There was no business arising from the minutes.

6. Delegation

(a) Fanshawe Cottagers Association

J. Howley introduced Jon White, a representative from the Fanshawe Cottagers Association. Mr. White gave a brief history of the issues facing the cottagers and presented rebuttals to the reasons the Board gave in November to not approve the year round occupancy request. Mr. White answered questions from Board members. M.Blackie indicated that we will take this matter into consideration at a later date.

It was suggested to give staff time to go over the presentation. It was decided to wait until August to go in-camera to discuss this issue.

T. Birtch moved – G.Way seconded:-

“RESOLVED that UTRCA staff prepare a report for the Board of Directors to review and discuss in camera at the August Board meeting”

CARRIED.

7. Closed Session – In Camera
(no closed session business this month)

8. For Your Information
(Report attached)

The FYI report was presented for the members' information.

9. Business for Approval

(a) Environmental Targets
(Report attached)

I. Wilcox presented the Draft Environmental Targets Strategic Plan. He made it clear that this document was specifically created for the Board Members and that new versions would be created to present to our Municipalities and other organizations.

I. Wilcox answered questions and the Board Members had a lengthy discussion about the Targets Strategic Plan. It was suggested that we establish a regular reporting structure to report on the progress of the Targets to the Board.

Friendly Amendment: S. Levin moved – M. Ryan seconded:-

“RESOLVED that the motion be amended to read; that the Board of Directors approve (a) the recommendation as presented in the report and (b) that the General Manager be directed to initially report quarterly on progress on plan implementation.”

CARRIED.

J. McKelvie moved – G. Way seconded: -

“RESOLVED that the Board of Directors approve the motion as amended.”

CARRIED.

(b) 2017 Budget Concepts Memo
(Report attached)

J. McKelvie moved – N. Manning seconded: -

“RESOLVED that the Board of Directors accept the recommendations as presented in the report.”

I. Wilcox answered questions from the Board regarding the 2% salary/step increase and explained what it means and where it comes from. It was suggested to split the recommendation into two parts and vote on them separately.

Friendly Amendment: T.Jackson moved – H. McDermid seconded:-

“RESOLVED that the staff recommendation be amended as follows:

- (a) That the Board of Directors approve a cost of living consumer price index increase adjustment of 2%.

- (b) That the Board of Directors approve an initial investment in the UTRCA’s Environmental Targets Strategic Plan implementation of 5.95% for inclusion in the 2017 Draft Budget.”

CARRIED.

It was discussed and clarified that the timing and purpose of this report and recommendation is to give staff a direction for creating the 2017 draft budget and to fulfill the needs of the City of London’s 2017 budget process. There will be many opportunities to revise these numbers in the coming year. It was suggested that we amend the motion using the wording from last year’s recommendation.

Friendly Amendment: T.Jackson moved – R.Chowen seconded:-

“RESOLVED that the motion be amended to incorporate wording from June 2015;

- (a) That, for the purpose of the City of London budget process, the Board approves a 2% cost of living increase for the 2017 Budget.

- (b) That the Board of Directors approve, for the purpose of the Environmental Targets Strategic Plan Implementation, a 5.95% increase supporting Environmental Targets.

CARRIED.

“RESOLVED that the Board of Directors approve motion (a) as amended.”

CARRIED.

“RESOLVED that the Board of Directors approve motion (b) as amended”

CARRIED.

A.Hopkins and T. Birtch excused themselves at 11:45

11. Business for Information

- (a) Administration and Enforcement – Section 28
(Report attached)

T.Jackson moved – H.McDermid seconded:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

(b) Water Festival Summary

I.Wilcox introduced UTRCA staff member Karlee Flear to the Board who then gave her presentation outlining the 2016 Children's Water Festival.

(c) Group Insurance Overview/Rates
(Report attached)

There was a short discussion regarding the UTRCA's Group Insurance contract and if the Board has been or should be involved. I.Wilcox explained that the UTRCA retains a broker to negotiate the rates on our behalf every year. The Board requested that group insurance rate changes be presented annually to the Board.

H.McDermid moved – M.Ryan seconded:-

“RESOLVED that the Board of Directors receive the report.”
CARRIED.

(d) NDMP Funding Application Update
(Report attached)

H.McDermid moved – J.McKelvie seconded:-

“RESOLVED that the Board of Directors receive the report.”
CARRIED.

(e) Scott Gillingwater receives Ontario Nature's W.W.H Gunn Conservation Award
(Report attached)

H.McDermid moved – G.Way seconded:-

“RESOLVED that the Board of Directors receive the report.”
CARRIED.

(f) CA Act Review Update
(Report attached)

J.McKelvie moved – H.McDermid seconded:-

“RESOLVED that the Board of Directors receive the report.”
CARRIED.

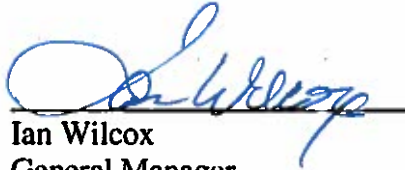
The consultation is ongoing. The UTRCA plans to formalize it's position by the September 9th deadline. I.Wilcox will have a report for the Board at the August meeting.

11. Other Business (Including Chair and General Manager's Comments)

The Chair reminded the Board there is no meeting in July and wished them a good summer.

13. Adjournment

There being no further business the meeting was adjourned at 12:12 pm on a motion by J.McKelvie.



Ian Wilcox
General Manager
Att.

M.Blackie, Authority Chair