

MINUTES
BOARD OF DIRECTORS' MEETING
TUESDAY, JANUARY 28, 2020

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| Members Present: | M.Blosh A.Dale A.Hopkins T.Jackson S.Levin N.Manning H.McDermid | P.Mitchell A.Murray B.Petrie J.Reffle J.Salter M.Schadenberg A.Westman |
| Regrets: | D.Edmiston | |
| Solicitor: | G.Inglis | |
| Staff: | T.Annett D.Charles B.Glasman E.Heagy T.Hollingsworth B.Mackie S.McDonald S.Pratt | C.Quinlan A.Shivas C.Saracino C.Tasker M.Viglianti – Recorder I.Wilcox K.Winfield |

1. Approval of Agenda

S.Levin informed the Board that T.Jackson has been re-appointed by the Municipalities of St. Marys, Perth South, and South Huron to be their representative on the UTRCA Board of Directors for the remainder of this term of Council.

MOVED BY: B.Petrie

SECONDED BY: A.Westman

THAT that the UTRCA Board of Directors approve the agenda as posted.

CARRIED

2. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

3. Minutes of the Previous Meeting
November 26, 2019

MOVED BY: T.Jackson

SECONDED BY: P.Mitchell

THAT that the UTRCA Board of Directors approve the Board of Directors' minutes dated November 26, 2019 as posted on the Members' web-site.

CARRIED

4. Business Arising from the Minutes

There was no business arising from the Minutes.

5. Delegation – Motherwell Heritage Group

S.Levin gave introductory remarks and the history of UTRCA property ownership in Motherwell. He introduced the Mayor of West Perth, Walter McKenzie, the CAO of West Perth, Jeff Brick, the Motherwell Heritage Committee, and their presenter, Ross McIntosh.

Mr. McIntosh gave his presentation, giving a brief history of Motherwell, outlining the Group's immediate goal of stopping the deterioration of the blacksmith's shop, the long term goal of working with the UTRCA to restore and repurpose the blacksmith's shop, and the overall goal to work with the UTRCA to preserve and maintain the heritage buildings of Motherwell.

Mr. McIntosh expressed the wishes of the Motherwell Heritage Group that a second engineer's opinion and report be acquired as they felt repairs could be done cheaper, and that some of the proposed actions could compromise the structure. He also clarified that the current plan for the restored building would be for storage of antique equipment.

Mr. McIntosh explained the only UTRCA owned building with services is the white house, and in his opinion the general store is compromised, but structurally sound. After suggestions from the Board, staff confirmed that a follow up report will be provided to the Board, which will be a discussion paper that will include: the engineer's report, zoning options, limitations, opportunities to work with the Motherwell Heritage Group, tree cover, and natural heritage features.

The Chair thanked Mr. McIntosh and Motherwell Heritage Group for their presentation.

MOVED BY: T.Jackson

SECONDED BY: A.Murray

THAT that the UTRCA Board of Directors ask staff to report back on the situation, including the engineers report, zoning, and regulation limits.

CARRIED

6. Business for Approval

There was no business for approval.

7. Closed Session – In Camera

There being security and legal matters to discuss, the Board adjourned to Closed Session.

MOVED BY: N.Manning

SECONDED BY: A.Westman

THAT the Board of Directors adjourn to Closed Session – In Camera.”

CARRIED

Progress Reported

(a) Summary of Existing Statements of Claim

The Board discussed legal matters.

MOVED BY: B.Petrie

SECONDED BY: H.McDermid

THAT the Board of Directors receives the report as presented.

CARRIED

(b) Cyber Security Report

The Board discussed matters related to the security of the organization.

MOVED BY: B.Petrie

SECONDED BY: H.McDermid

THAT the Board of Directors receives the report as presented.

CARRIED

8. Business for Information

(a) Ontario Flood Advisor Report Summary
(Report attached)

S.Levin introduced the report and noted that it is unclear what the Province will do with the recommendations. Members noted that in some of the items listed, the UTRCA is ahead of the

curve, specifically with the recent and ongoing floodplain mapping updates as part of the Targets work. While the UTRCA supports the recommendations in this report and should require no new staff or money to meet the recommendations, the challenge will be to find revenue to maintain the staff capacity if long term maintenance is the objective.

MOVED BY: B.Petrie

SECONDED BY: A.Westman

THAT the Board of Directors receives the report as presented.

CARRIED

- (b) UTRCA Consultation with MECP Minister Jeff Yurek – Summary
(Report attached)

The report was presented for discussion. Concerns were raised in the use of the argument that the UTRCA pays the Municipalities back through property tax. It was clarified that in this case, property tax was used as an example of how the UTRCA is a rate payer and a member of it's member Municipalities.

There was a discussion regarding the volume of permit applications. Staff noted that the number of applications is a measure of activity, but doesn't accurately represent the complexity of some applications.

There was a discussion regarding Great Lakes shoreline erosion.

Members who attended the most recent Rural Ontario Municipal Association (ROMA) meeting discussed the conservations had regarding Conservation Authorities.

MOVED BY: A.Hopkins

SECONDED BY: J.Salter

THAT the Board of Directors receives the report as presented.

CARRIED

- (c) 2020 Draft Budget: Municipal Input Summary
(Report attached)

I.Wilcox presented the Municipal Input Summary and added that staff are expecting more feedback between now and the Annual General Meeting. A resolution from the Municipality of Perth South opposing the proposed levy increase was received by staff, and an excerpt was read out loud for the Board members.

One member felt a reason for pushback against the budget increases was a lack of financial relief between the conclusion of payments for the construction of the Watershed Conservation Centre and the beginning of the Targets implementation. It was noted WCC payments were finalized in 2010 and Environmental Targets funding was not introduced until 2017.

Board members discussed the proportional effects of decreasing the levy for one Municipality and the significant impact it would have on the budget. Staff will review options should a Municipality not pay their levy.

Concerns were raised regarding the lack of clear direction from Bill 108 and the Province.

There was a discussion around the costs associated with the severance of a contract employee and a Board member asked for a future discussion to review and follow up on this matter.

Members highlighted the Municipal support voiced in favour of the 2020 draft budget, and the silent majority of Municipalities who passed resolutions to support the UTRCA and continue to be supportive of the budget.

Staff confirmed that due to Bill 108 and the uncertainty following, the planned budget input session was not feasible this year. It was felt that the offer of staff to present at Municipal Councils gave the Municipalities the opportunity to ask questions and voice opinions.

MOVED BY: P.Mitchell

SECONDED BY: A.Dale

THAT the Board of Directors receives the report as presented.

CARRIED

(d) Administration and Enforcement – Section 28
(Report attached)

There was a suggestion from a Board member to have staff include application fees in the monthly Section 28 report, or create a separate report to outline the past year's application fees to be presented with the yearly fees schedule. This was raised as a matter for future consideration, to begin a discussion on possible tracking mechanisms and how to measure performance.

MOVED BY: A.Hopkins

SECONDED BY: N.Manning

THAT the Board of Directors receives the report as presented.

CARRIED

- (e) BOD Correspondence – Summary of Municipal and CA Policy & Practice
(Report attached)

The Board discussed the report and how, if, and when the Board should be consulted on communications to the public, Municipalities, or Province. The Board asked that, in the future, if a situation arises where the position of the Authority is contrary to the direction of the Minister of the Environment, Conservation & Parks, or outside of the standard position of the Board, and there is time, they be notified and given a chance to review letters or planned responses.

MOVED BY: N.Manning

SECONDED BY: M.Blosh

THAT the Board of Directors receives the report as presented.

CARRIED

- (f) Alternative Meeting Options
(Report attached)

The Board members felt that at this point in time the status quo was working well and should be kept. The By-Law addressing electronic participation in meetings was reviewed and staff asked that if a member wishes to teleconference into a meeting, that staff be notified 24 hours in advance.

MOVED BY: B.Petrie

SECONDED BY: A.Westman

THAT the Board of Directors receives the report as presented.

CARRIED

- (g) 2019 Sick Time Usage Summary
(Report attached)

MOVED BY: N.Manning

SECONDED BY: M.Schadenberg

THAT the Board of Directors receives the report as presented.

CARRIED

9. January For Your Information
(FYI attached)

The January FYI was presented for the Member's information.

10. 2020 Election

S.Levin requested a motion to nominate Grant Inglis as Acting Chair for the purpose of conducting the 2020 elections.

MOVED BY: N.Manning

SECONDED BY: B.Petrie

THAT G.Inglis be nominated as Acting Chair for the purpose of conducting the 2020 elections.

CARRIED

G.Inglis outlined the procedures for electing all available positions as specified in the Conservation Authorities Act and the UTRCA Board of Directors' Administrative By-Law.

(a) Chair

G.Inglis called for nominations for the position of Chair of the UTRCA Board of Directors for 2020.

Brian Petrie nominated Sandy Levin for the position of Chair of the UTRCA Board of Directors for 2020.

G.Inglis called twice more for further nominations.

MOVED BY: A.Hopkins

SECONDED BY: A.Westman

THAT nominations for the position of Chair be closed.

CARRIED

G.Inglis inquired if the nominee would allow his name to stand and if he would like to speak to the nomination. Sandy Levin stated he would allow his name to stand.

G.Inglis declared Sandy Levin as Authority Chair for 2020.

(b) Vice-Chair

G.Inglis called for nominations for the position of Vice-Chair of the UTRCA Board of Directors for 2020.

Paul Mitchell nominated Alan Dale for the position of Vice-Chair of the UTRCA Board of Directors for 2020.

G.Inglis called twice more for further nominations.

MOVED BY: B.Petrie

SECONDED BY: M.Blosh

THAT nominations for the position of Vice-Chair be closed.

CARRIED

G.Inglis inquired if the nominee would allow his name to stand and if he would like to speak to the nomination. Alan Dale stated he would allow his name to stand.

G.Inglis declared Alan Dale as Authority Vice-Chair for 2020.

(c) Hearings Committee

G.Inglis noted that traditionally the Hearing Committee consists of the Authority Chair, Vice-Chair, past Chair and two additional Authority members, but as there is no past Chair, the 2020 Hearings Committee will consist of S.Levin, A.Dale and three additional Board members.

G.Inglis called three times for nominations for three positions on the Hearings Committee.

Sandy Levin nominated Brian Petrie to be a member of the Hearing Committee for 2020.

Hugh McDermid nominated Tony Jackson to be a member of the Hearing Committee for 2020.

Anna Hopkins nominated Marie Blosh to be a member of the Hearing Committee for 2020.

All three nominees agreed to let their names stand for the positions on the Hearing Committee for 2020.

MOVED BY: A.Westman

SECONDED BY: A.Hopkins

THAT nominations for the positions on the Hearing Committee be closed.

CARRIED

G.Inglis confirmed the 2020 Hearings Committee will consist of Sandy Levin, Alan Dale, Brian Petrie, Tony Jackson, and Marie Blosh.

(d) Finance & Audit Committee

G.Inglis noted that the Finance & Audit Committee consists of the Authority Chair, and two to four additional Authority members.

The Chair called three times for nominations for the positions on the Finance & Audit Committee.

Hugh McDermid nominated Tony Jackson to be a member of the Finance & Audit Committee for 2020.

Joe Salter nominated Jim Reffle to be a member of the Finance & Audit Committee for 2020.

Sandy Levin nominated Annamarie Murray to be a member of the Finance & Audit Committee for 2020.

Anna Hopkins nominated Alan Dale to be a member of the Finance & Audit Committee for 2020.

All four nominees agreed to let their names stand for the positions on the Finance & Audit Committee for 2020.

MOVED BY: P.Mitchell

SECONDED BY: S.Levin

THAT nominations for the positions on the Finance & Audit Committee be closed.

CARRIED

G.Inglis confirmed the 2020 Finance & Audit Committee will consist of Sandy Levin, Alan Dale, Tony Jackson, Jim Reffle, and Annamarie Murray.

(e) Source Protection Striking Committee/Committee Liaison

The Chair called three times for nominations for the position on the Source Protection Striking Committee and Committee Liaison.

Jim Reffle nominated Joe Salter to be the Source Protection Striking Committee Member and Committee Liaison.

Joe Salter agreed to let his name stand to be the Source Protection Striking Committee Member and Committee Liaison.

MOVED BY: T.Jackson

SECONDED BY: A.Westman

THAT nominations for the position of Source Protection Striking Committee Member and Committee Liaison be closed.

CARRIED

S.Levin confirmed Joe Salter as the Source Protection Striking Committee Member & Committee Liaison.

With the conclusion of the 2020 Elections, G.Inglis relinquished the Chair to S.Levin.

11. Other Business

I.Wilcox informed the Board of the Provincial announcement of broader Bill 108 consultations, which will take place in three locations around the Province with one in London on February 14th from 9:00am – 1:00pm. A.Dale, S.Levin and I.Wilcox will attend on behalf of the UTRCA. The invitation was sent to Member Municipalities.

I.Wilcox reminded Board members that the Annual General meeting will be on Thursday February 20th.

B.Petrie recommended the book Overrun: Dispatches from the Asian Carp Crisis.

M.Schadenberg informed the Board that the City of Woodstock has given permission to Phil Holst to rehabilitate the Hodges Pond wetland.

T.Jackson noted in March there is an Ontario Federation of Anglers and Hunters conference, with a focus on Lymes disease and deer ticks. He suggested sending a staff member to attend and noted that Lymes disease and tick borne illnesses are now a liability for property owners.

T.Jackson found a report around neonicotinoids and their impact on the recruitment of white tailed deer, which he will circulate to staff.

12. Adjournment

There being no further business, the meeting was adjourned at 11:56 am on a motion by A.Westman.



Ian Wilcox
General Manager
Att.