

MINUTES
BOARD OF DIRECTORS' MEETING
Virtual Meeting Due to COVID-19 Pandemic
TUESDAY, JUNE 23, 2020

Members Present:	M.Blosh A.Dale D.Edmiston A.Hopkins S.Levin N.Manning P.Mitchell	A.Murray B.Petrie J.Reffle J.Salter M.Schadenberg A.Westman
Regrets:	H.McDermid	T.Jackson
Solicitor:	G.Inglis	
Staff:	T.Annett F.Brandon-Sutherland D.Charles C.Harrington T.Hollingsworth J.Howley B.Mackie	C.Saracino J.Schnaithmann A.Shivas B.Verscheure M.Viglianti – Recorder I.Wilcox K.Winfield

1. Approval of Agenda

The Chair confirmed the mover and seconder for approval of the agenda were willing to let their names stand.

Mover: A.Hopkins

Secunder: A.Murray

THAT the Board of Directors approve the Agenda as posted.

Carried.

2. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

3. Minutes of the Previous Meeting
May 26, 2020

The Chair confirmed the mover and seconder were willing to let their names stand.

Mover: B.Petrie

Secunder: J.Reffle

THAT the wording in the minutes under agenda item 4, "Given that a Point of Order may only be raised during the meeting in which the procedural matter occurs, and that the original motion regarding item 7.1 of the agenda of the Annual General Meeting did not comply with The UTRCA's Administrative By-Laws (Notice of Motion, Section C-15) the Chair ruled the Point of Order had no standing at this meeting" be changed to "The Chair ruled the Point of Order had no standing at this meeting because a Point of Order may only be raised during the meeting in which the procedural matter occurs, and that the original motion regarding item 7.1 of the agenda of the Annual General Meeting did not comply with the UTRCA's Administrative By-Laws (Notice of Motion, Section C-15)" to make it more clear as to why and how the Chair had ruled.

Carried.

Mover: N.Manning

Secunder: M.Blosh

THAT that the UTRCA Board of Directors approve the Board of Directors' minutes dated May 26, 2020 as amended.

Carried.

4. Business Arising from the Minutes

There was no business arising from the Minutes

5. Delegations

There were no delegations.

6. Business for Approval

6.1 20 Year Flood Control Capital Repair Plan Update
(Report attached)

The Chair confirmed the mover and seconder were willing to let their names stand.

The report was reviewed and discussed. It was clarified that the average cost of capital repairs decreases in the next eleven to twenty years due to the scheduled completion of the West London Dykes project. It was noted the increasing sum for Springbank Dam over the next twenty years is for potential future costs associated with decommissioning.

Mover: P.Mitchell

Secunder: A.Murray

THAT the Board of Directors approve the recommendation as presented in the report.
Carried.

6.2 Framework for COVID-19 Resuming Operations Plan
(Report attached)

The Chair confirmed the mover and seconder were willing to let their names stand.

I.Wilcox introduced the report and acknowledged the staff who contributed to the plan. The Board will be informed of changes made as the document evolves with direction from the Provincial Government and the local Health Unit. Staff confirmed mental health considerations were incorporated into the Plan.

The Board thanked staff for the detailed and thorough plan. There was a suggestion to include a photo of gloves going into a garbage can on signs depicting safe removal of gloves and masks. Staff confirmed extra garbage cans were put out prior to park opening.

Mover: B.Petrie

Secunder: J.Reffle

THAT the Board of Directors approve the recommendation as presented in the report.
Carried.

7. Business for Information

7.1 Conservation Ontario Letter to Minister Yurek re: CA Review
(Letter attached)

The Chair confirmed the mover and seconder were willing to let their names stand.

Staff reported they were not aware of any formal response to the letter from the Province. The Board will be notified if I.Wilcox receives any new information on this topic at the upcoming General Managers meeting.

Mover: J.Salter

Secunder: M.Schadenberg

THAT the Board of Directors receives the report as presented.
Carried.

7.2 Section 28 Status Report
(Report attached)

The Chair confirmed the mover and seconder were willing to let their names stand.

The Board noted the increase in violations during the COVID-19 lock down and staff confirmed that issue will become part of the Bill 108 conversations.

Mover: A.Westman

Secunder: M.Blosh

THAT the Board of Directors receives the report as presented.

7.3 June 2020 Update: UTRCA COVID Financial Impacts and Response
(Report attached)

The Chair confirmed the mover and seconder were willing to let their names stand.

The report was introduced and it was noted that through difficult and opportunistic budget decisions, the forecasted 2020 deficit is currently lower than the original, approved 2020 budgeted deficit. Staff noted that the entire budgeted deficit would not be completely eradicated in 2020.

Mover: A.Dale

Secunder: A.Hopkins

THAT the motion be amended to include “and the Board ask staff to summarize this report and report to Municipal partners.”
Carried.

Mover: A.Dale

Secunder: D.Edmiston

THAT the Board of Directors receives the report as presented and the Board ask staff to summarize the report for Municipal partners.
Carried.

7.4 Conservation Areas Update – COVID-19 Operations
(Report attached)

The Chair confirmed the mover and seconder were willing to let their names stand.

Staff reported the response from the public so far had been better than anticipated. Staff continue to monitor the parks for over-crowding, compliance to social distancing, and maximum group sizes.

Mover: A.Hopkins

Secunder: A.Westman

THAT the Board of Directors receives the report as presented.

Carried.

7.5 2019 Environmental Targets Progress Report
(Report attached)

The Chair confirmed the mover and seconder were willing to let their names stand.

Staff reported that levy funding for the Targets is lower than initially planned at this stage of the funding phase-in, but due to contracts having far exceeded expectations, the Targets funding situation is not as bad as it initially appeared.

Two errors were identified for staff to correct. Accountability through reporting measurable results was discussed. While inputs are the only tangibles available to report on at the moment, the next set of Watershed Report Cards should begin to quantify the outcomes. A summarized version of the attached report will be circulated to the Municipalities.

Mover: J.Reffle

Secunder: A.Westman

THAT the motion be amended to add “part b, staff be asked to report a summary to Municipal Partners.”

Carried.

Mover: N.Manning

Secunder: A.Dale

THAT the Board of Directors receives the report as presented and b, staff be asked to report a summary to Municipalities.

Carried.

8. Other Business (Including Chair and General Manager’s Concluding Remarks)

Board members were reminded the next Board meeting will be in August. Due to the disruptions caused by COVID, the usual budget development process has been compressed and will begin in August.

Staff thanked the Board members for their support during the pandemic.

M.Schadenberg thanked J.Howley, J.Skrypyk and the staff of Pittock Conservation area for spending the time to answer and discuss his questions.

9. Closed Session – In Camera

The Chair confirmed the mover and seconder were willing to let their names stand. There being matters regarding a plan to be applied to negotiations,

Mover: P.Mitchell

Secunder: A.Murray

THAT the Board of Directors adjourn to Closed Session – In Camera
Carried.

9.1 Plan to be Applied to Negotiations

Progress Reported

A.Murray was disconnected from the meeting at approximately 11:10am due to connection issues.

Mover: B.Petrie

Secunder: J.Reffle

THAT the Board of Directors approve recommendations a. and c. as presented in the closed session report.

Carried.

Recommendation b. was treated as a separate item, which provided staff members direction regarding a plan to be applied to negotiations with a prospective renter.

10. Adjournment

The Chair confirmed the mover was willing to let their name stand. There being no further business, the meeting was adjourned at 11:42am on a motion by A.Westman.



Ian Wilcox
General Manager
Att.