

MINUTES
BOARD OF DIRECTORS' MEETING
TUESDAY, SEPTEMBER 25, 2018

Members Present:	M.Blackie M.Blosh R.Chowen N.Manning H.McDermid	A.Murray M.Ryan J.Salter G.Way
Regrets:	T.Jackson S.Levin S.McCall-Hanlon	T.Birtch A.Hopkins B.Petrie
Solicitor:	G.Inglis	
Staff:	D.Charles S.Dunlop M.Funk B.Glasman C.Harrington T.Hollingsworth J.Howley E.Lounsbury T.Lozier	C.Merkley S.Musclow C.Quinlan C.Saracino A.Shivas M.Snowsell C.Tasker B.Verscheure K.Winfield

1. Approval of Agenda

M.Blackie requested that item 7(d) be moved to Closed Session, before item 6(a).

G.Way moved – seconded by N.Manning:-

“RESOLVED that the UTRCA Board of Directors
approve the agenda as amended.”

CARRIED.

2. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

3. Minutes of the Previous Meeting
August 28, 2018

M.Blosh moved – seconded by G.Way:-

“RESOLVED that the UTRCA Board of Directors approve the Board of Directors’ minutes dated August 28, 2018 as posted on the Members’ web-site.”

CARRIED.

4. Business Arising from the Minutes

There was no business arising from the minutes.

5. Business for Approval

- (a) Admin By-Law Best Management Practice - Approval
(Report attached)

M.Blosh moved – seconded by M.Ryan:-

“RESOLVED that the Board of Directors approve the recommendation as presented in the report.”

CARRIED.

- (b) UTRCA Procurement Policy
(Report attached)

C.Saracino presented the policy and answered questions. The current policy of the Board is to direct staff to buy with best policy guidelines, staying within the Board approved budget. Non-competitive bids/purchases will be left up to staff and would not require Board approval. In the Acquisition Procedures, the non-approval limit is \$30,000.00.

H.McDermid moved – seconded by G.Way:-

“RESOLVED that the Board of Directors approve the recommendation as presented in the report.”

CARRIED.

6. Closed Session – In Camera

There being property matters to discuss,

N.Manning moved – seconded by H.McDermid:-

“RESOLVED that the Board of Directors adjourn to
Closed Session – In Camera.”

CARRIED.

Progress Reported

7(d) Conservation Services Project Funding

UTRCA staff gave a presentation which contained information they were contractually obligated to keep confidential until a formal announcement was made.

6(a) Property Acquisition

Property matters were discussed.

M.Ryan moved – seconded by N.Manning:

“RESOLVED that the Board of Directors approve
the recommendations as presented in Closed Session.”

CARRIED.

(b) Fanshawe Cottages

There was no business to report this month.

7. Business for Information

(a) Administration and Enforcement – Section 28 (Report attached)

There was a discussion around the violations at the cottages and the role and involvement of the Municipality. In light of these violations, staff will be making lot delineation a priority.

G.Way moved – seconded by H.McDermid:-

“RESOLVED that the Board of Directors receive
the report as presented.”

CARRIED.

(b) Board of Directors Self Evaluation (Report attached)

The January 2019 board meeting will be an orientation meeting for the new Board. I.Wilcox encouraged Members to shared suggestions and comments with him before the end of this term.

A.Murray moved – seconded by M.Ryan:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

- (c) Fanshawe Pioneer Village Update
(Report attached)

H.McDermid moved – seconded by G.Way:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

- (d) Conservation Services Project Funding

*moved to Closed Session

- (e) Source Protection Committee Member Appointment
(Report attached)

R.Chowen moved – seconded by J.Salter:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

- (f) NDMP Intake Five Funding Proposal Update
(Report attached)

M.Blosh moved – seconded by H.McDermid:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

- (g) Logistics for October Board Meeting and Tour

(Report attached)

The 2019 draft budget will be presented for approval at the October Board meeting. I.Wilcox advised members that the tour will begin at 9:00am, with a later than usual finish time.

M.Ryan moved – seconded by A.Murray:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

8. September FYI
(Attached)

G.Way moved – seconded by A.Murray:-

“RESOLVED that the Board of Directors receive the September FYI.”

CARRIED.

9. Other Business

M.Blackie and I.Wilcox offered best wishes to all members running in the upcoming Municipal election.

M.Blackie and I.Wilcox attended the September Conservation Ontario Council meeting. There was no new information regarding the relationship between the new Ministry of the Environment, Conservation, and Parks and the Conservation Authorities.

As of last night, some of the stolen Species at Risk research equipment has been found and returned.

10. Adjournment

There being no further business, the meeting was adjourned at 11:05 a.m on a motion by M.Ryan.



Ian Wilcox
General Manager
Att.