

## Minutes

### Upper Thames River Conservation Authority (UTRCA)

#### Board of Directors – Special Meeting

9:30am Tuesday, September 15, 2026 at 1424 Clarke Rd,  
London (Hybrid Meeting)

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Brian Petrie, UTRCA Board Chair, called the meeting to order at 9:00am.

#### Members Present:

Jean Coles – Online

Jim Craigmile

Peter Cuddy – Online

Skylar Franke – Online

Tom Heeman

Anna Hopkins – Online

Sandy Levin

Hugh McDermid

Paul Mitchell – Online

Harj Nijjar – Online

Brian Petrie – Chair

Mark Schadenberg

Dean Trentowsky – Online

George Way

Scotty Zehr – Online

Regrets: None

#### Staff Present:

Jenna Allain

Tracy Annett – Online

Emily Chandler

Teresa Hollingsworth – Online

Tatianna Lozier

Brent Verscheure

Michelle Viglianti – Recorder

Solicitor: Grant Inglis

## 1. Modifications to the Agenda

Mover: Hugh McDermid

Seconder: George Way

THAT the Board of Directors approves the agenda.

Carried.

## 2. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

### 3. Correspondence

#### **3.1. From Brian Petrie, Chair of the Board of Directors of Upper Thames River Conservation Authority (UTRCA) and UTRCA appointed elected representative to the Western Lake Erie Regional Conservation Authority Transitional Committee.**

The correspondence was presented to the Board for their information.

### 4. Reports – In-Camera

Mover: Dean Trentowsky

Seconder: Sandy Levin

THAT the Board of Directors adjourn to Closed Session – In Camera, in accordance with Section C.12 of the UTRCA Administrative By-Law to consider advice that is subject to lawyer-client privilege.

Carried.

The Board adjourned to closed session at 9:31am.

Hugh McDermid left the meeting at 9:46am.

Peter Cuddy left the meeting at approximately 10:00am.

The Board rose from closed session at 10:27am and passed the following motion:

#### **4.1. Advice that is Subject to Lawyer-Client Privilege Related to Litigation**

Mover: Tom Heeman

Seconder: Sandy Levin

THAT The Board of Directors applies to the Ontario provincial Conservation Agency to amend the confidentiality undertaking as recommended by legal counsel. And further, that the correspondence from the Chair be sent to the member municipalities.

Carried.

The Chair thanked the members for their time today and added that he is looking to move forward in the most transparent way possible.

## **5. Adjournment**

There being no further business, the meeting was adjourned at 10:29 am on a motion by Sandy Levin, seconded by Jean Coles.

Tracy Annett, General Manager  
/mv