

## Minutes

Upper Thames River Conservation Authority (UTRCA)

Board of Directors Meeting

9:30am Tuesday, June 24, 2025 at 1424 Clarke Rd, London  
(Hybrid Meeting)

---

Mark Schadenberg, UTRCA Board Vice-Chair, called the meeting to order at 9:35am.

### Members Present:

Jean Coles

Jim Craigmile

Peter Cuddy – Online

Tom Heeman – Online

Anna Hopkins

Sandy Levin

Skylar Franke – Online

Hugh McDermid

Paul Mitchell

Harj Nijjar – Online

Brian Petrie

Mark Schadenberg – Meeting Chair

Scotty Zehr – Online

Regrets: Dean Trentowsky, George Way

UTRCA Solicitor: Grant Inglis

### Staff Present:

Jenna Allain

Joe Gordon

Eleanor Heagy

Teresa Hollingsworth

Tatianna Lozier

Damian Schofield

Tara Tchir

Brent Verscheure – Acting General  
Manager

Michelle Viglianti – Recorder

Brandon Williamson

## 1. Territorial Acknowledgement

The Chair read the territorial acknowledgement.

## 2. Modifications to the Agenda

Mover: Sandy Levin

Seconder: Brian Petrie

THAT the Board of Directors modify the agenda to move item 7-Closed Session after item 8-Reports for Information.

Carried.

### 3. Declarations of Pecuniary Interest

Although not present at the meeting, Chair Dean Trentowsky declared a conflict regarding item 7.1 Pending Disposition of Land – UTRCA Land Disposition Options.

### 4. Delegations/Presentations

There were no delegations or presentations.

### 5. Administrative Business

#### **5.1. Approval of Minutes of Previous Meeting: May 27, 2025**

Mover: Sandy Levin

Seconder: Hugh McDermid

THAT that the Upper Thames River Conservation Authority Board of Directors approve the Board of Directors' minutes, including any closed session minutes, dated May 27, 2025.

Carried.

#### **5.2. Business Arising from the Minutes**

There was no business arising from the minutes.

#### **5.3. Correspondence**

##### **5.3.1. Thames Centre – Responsible Growth and Opposition to Elements of Bill 5**

The members discussed the letter from Thames Centre. Members noted that the City of Woodstock and Municipality of Middlesex Centre debated similar motions.

Mover: Brian Petrie

Seconder: Jim Craigmile

That the Board receives the correspondence for information.

Carried.

### 6. Reports – For Consideration

#### **6.1. City of London Budget Update**

Board Member Peter Cuddy presented his motion.

Members who spoke against the motion felt there was not enough clarity on what part of the levy the 1.5% reduction would come from, and wanted to see a draft budget and proposed draft levy increase before making decisions. Members voiced their confidence that, without the motion, staff and the Board would be able to achieve what the City of London requested.

Members who spoke in favour of the motion felt the intent of the motion was to communicate a general sentiment and, if passed, would send a positive signal and communication to the City of London and all member municipalities.

Skylar Franke joined the meeting at 9:59am.

Mover: Peter Cuddy

Seconder: Tom Heeman

It being noted that the Board of Directors direct staff to identify budget reduction opportunities of a minimum of 1.5% of UTRCA's municipal levy funded budget, with priority given to amendments that result in permanent budget reductions, as part of the development of the 2026 Budget.

Peter Cuddy requested a recorded vote:

Jean Coles – No

Jim Craigmile – No

Peter Cuddy – Yes

Tom Heeman – Yes

Anna Hopkins – No

Sandy Levin – No

Skylar Franke – No

Hugh McDermid – Yes

Paul Mitchell – No

Harj Nijjar – No

Brian Petrie – No

Mark Schadenberg – No

Scotty Zehr – No

Motion Failed.

Mover: Anna Hopkins

Seconder: Brian Petrie

THAT the Board of directors receive the report.

Carried.

Staff noted a meeting has been set up with City of London staff on July 9<sup>th</sup> to discuss projects, process and levy issues.

**\*Item 7.Closed Session moved to follow item 8.Reports for Information\***

## 8. Reports – For Information

### **8.1. Administration and Enforcement – Section 28 Status Report**

Mover: Brian Petrie

Seconder: Jean Coles

THAT the Board of Directors receives the report for information.

Carried.

### **8.2. Project Status Update**

Mover: Anna Hopkins

Seconder: Jim Craigmile

THAT the Board of Directors receives the report for information.

Carried.

### **8.3. Phosphorus Reduction Program**

Members discussed the report and thanked staff for their work on this program.

Mover: Paul Mitchell

Seconder: Scotty Zehr

THAT the Board of Directors receive the Phosphorus Reduction Program report for information.

Carried.

### **8.4 Planning and Regulations Policies Update**

Mover: Sandy Levin

Seconder: Brian Petrie

THAT the Board of Directors receives the report for information.

Carried.

### **8.5 Thames River Current – June Edition**

The June edition of the Thames River Current was presented for the members' information.

Mover: Sandy Levin

Seconder: Hugh McDermid

THAT the Board of Directors receives the report for information.

Carried.

## 7. Reports – In-Camera

Hugh McDermid declared a conflict of interest with item 7.1 Pending Disposition of Land – UTRCA Land Disposition Options and left the room.

Mover: Brian Petrie

Seconder: Paul Mitchell

THAT the Board of Directors adjourn to Closed Session – In Camera, in accordance with Section C.12 of the UTRCA Administrative By-Law to discuss matters involving a pending disposition of land, litigation affecting the Authority, and the Municipal Freedom of Information and Protection of Privacy Act.

Carried.

The Board moved into closed session at 10:35 am.

Peter Cuddy left the meeting at 11:18am.

Anna Hopkins, Jean Coles and Brian Petrie left the meeting at 11:30am.

The Board rose and reported progress at 11:44am.

### **7.1. Pending Disposition of Land – UTRCA Land Disposition Options**

The Board provided direction to staff in regards to UTRCA land disposition options.

### **7.2. Litigation Affecting the Authority – Land Lease Program Update**

Mover: Sandy Levin

Seconder: Jim Craigmile

THAT the Board of Directors receives the report for information.

Carried.

### **7.3. Municipal Freedom of Information and Protection of Privacy Act Request**

The designated Head of Municipal Freedom of Information Protection of Privacy Act (MFIPPA) for the UTRCA, Chair Dean Trentowsky, was not present at the meeting, therefore, as per the UTRCA Administrative By-Laws, no verbal update was provided, and this item was not discussed in closed session.

## 9. Reports – Committees

### 9.1. Finance and Audit Committee

There will be a Finance and Audit Committee meeting at 12:00pm today.

### 9.2. Hearing Committee

The Hearing Committee met following the May Board meeting to approve minutes, no other business was discussed.

## 10. Notices of Motion

There were no notices of motion for the next meeting.

## 11. Chair's Comments

The Chair had no comments to share.

## 12. Member's Comments

There were no comments from members.

## 13. General Manager's Comments

Acting General Manager Brent Verscheure provided a brief update on the 2025 camping season.

## 14. Adjournment

There being no further business, the meeting was adjourned at 11:47am on a motion by Paul Mitchell, seconded by Sandy Levin.

Brent Verscheure, Acting General Manager, Manager of Lands, Facilities and Conservation Areas  
/mv