

Upper Thames River Conservation Authority Hearing Committee Meeting Agenda

Date: January 27, 2026

Time: 12:00pm

Place: Watershed Conservation Centre Board Room, Fanshawe Conservation Area –
1424 Clarke Road, London, ON

Please be advised that a meeting of the Hearings Committee will be as follows:

- 1. Approval of Agenda**
- 2. Declaration of Conflicts of Interest**
- 3. Minutes of the Previous Meeting – October 28, 2025**
- 4. Business Arising from the Minutes**
- 5. 2025 Hearing Committee Meeting Dates – HC-26-01-01**
- 6. Adjournment**

Tracy Annett, General Manager

To: UTRCA Hearing Committee
From: Michelle Viglianti, Administrative Assistant
Date: January 27, 2026
File Number: HC-26-01-01
Agenda #: 5
Subject: 2025 Hearing Committee Meeting Dates

Recommendation

THAT the Hearing Committee schedule three meetings in 2026, to be held after the May, August and October Board of Directors meetings,

AND, if further meetings are required, they be scheduled at the call of the Hearing Committee Chair following the policy set out in the Hearing Guidelines and the UTRCA Administrative By-Laws.

Background

In November 2025 the Board of Directors passed the following schedule, pending discussion and approval by the 2026 Hearing Committee:

January 27, 2026, following the Board Meeting
May 26, 2026, following the Board Meeting
August 25, 2026, following the Board Meeting
November 3, 2026, following the Board Meeting

The dates recommended in this report took into account the timing of Finance and Audit Committee meetings, the Annual General meeting, and an attempt at evenly spreading meetings throughout the year. The Committee may schedule more meetings at the call of the Committee Chair as the year progresses if more meetings are required.

Prepared and Recommended by:

Michelle Viglianti, Administrative Assistant