

Upper Thames River Conservation Authority Hearing Committee Meeting Agenda

Date: January 28, 2025

Time: 11:45am

Place: Watershed Conservation Centre Board Room, Fanshawe Conservation Area –
1424 Clarke Road, London, ON

Please be advised that a meeting of the Hearings Committee will be as follows:

- 1. Approval of Agenda**
- 2. Declaration of Conflicts of Interest**
- 3. Minutes of the Previous Meeting – November 26, 2024**
- 4. Business Arising from the Minutes**
- 5. 2025 Hearing Committee Meeting Dates – HC-01-25-01**
- 6. Adjournment**

Tracy Annett, General Manager

To: UTRCA Hearing Committee
From: Michelle Viglianti, Administrative Assistant
Date: January 20, 2025
File Number: HC-01-25-01
Agenda #: 5
Subject: 2025 Hearing Committee Meeting Dates

Recommendation

THAT the Hearing Committee schedule three meetings in 2025, to be held after the May, August and October Board of Directors meetings,

AND, if further meetings are required, they be scheduled at the call of the Hearing Committee Chair following the policy set out in the Hearing Guidelines and the UTRCA Administrative By-Laws.

Background

In June 2023 the Hearing Committee passed the following motion:

Mover: S.Levin

Seconder: S.Franke

THAT the Committee meetings be scheduled quarterly, in coordination with Board meeting dates.

Carried.

In November 2024 the Board of Directors passed the following schedule, pending discussion and approval by the 2025 Hearing Committee:

January 28, 2025, following the Board Meeting

May 27, 2025, following the Board Meeting

August 26, 2025, following the Board Meeting

October 28, 2025, following the Board Meeting

The dates recommended in this report took into account the timing of Finance and Audit Committee meetings, the Annual General meeting, and an attempt at evenly spreading meetings through the year. The Committee may schedule more meetings at the call of the Committee Chair as the year progresses if more meetings are required.

Prepared and Recommended by:

Michelle Viglianti, Administrative Assistant