Minutes
Upper Thames River Source Protection Authority Meeting
Tuesday, April 28, 2026 9:30am 1424 Clarke Road

Chair Brian Petrie and Vice-Chair Dean Trentowsky provided regrets for this meeting. As per the UTRCA Administrative By-Law Section B.3 Absence of Chair and Vice-Chair:

> In the event of the absence of the Chair and Vice-Chair(s) from any meeting, the members comprising a quorum shall appoint an Acting Chair who, for the purposes of that meeting, has all the powers and shall perform all the duties of the Chair.

Mover: Paul Mitchell
Seconder: George Way
THAT the Board of Directors appoints Sandy Levin as Acting Chair for this meeting.
Carried.

Acting Chair Sandy Levin called the meeting of the Upper Thames River Source Protection Authority to order at 9:32am.

Members Present:
Jim Craigmile
Peter Cuddy – Online
Anna Hopkins – Online
Sandy Levin
Hugh McDermid
Paul Mitchell
Harj Nijjar – Online
Mark Schadenberg – Online
George Way

Regrets: Scotty Zehr, Jean Coles, Skylar Franke, Brian Petrie, Dean Trentowsky, Tom Heeman

Solicitor: Grant Inglis

Staff:
Jenna Allain
Tracy Annett
Emily Chandler
Erin Dolmage
Joe Gordon
Eleanor Heagy
Tatianna Lozier
Christine Saracino
Chris Tasker
Michelle Viglianti
Julie Welker
Brandon Williamson
Joe Gordon

1. Modifications to the Agenda

The Chair asked whether there were any proposed modifications to the agenda. There were none.

Mover: George Way
Seconder: Hugh McDermid
THAT the Source Protection Authority adopts the agenda as circulated.
Carried.

2. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Delegations/Presentations

Due to a clerical error, item 5.2 Drinking Water Source Protection Annual Progress Report was discussed under agenda item 3 Delegations and Presentations.

Julie Welker, Source Protection Coordinator, presented the 2025 progress report.

Mover: Hugh McDermid
Seconder: George Way
THAT the Upper Thames River Source Protection Authority receive the staff report on the Thames Sydenham and Region Source Protection Plan Annual Progress Report 2025 for information
AND FURTHER THAT Source Protection Authority staff be directed to submit the 2025 Annual Progress Report and Supplementary Report to the Ministry of Environment, Conservation and Parks by May 1st, 2026.
Carried.

Jenna Allain, Manager of Environmental Planning and Regulations, provided background and an update on the currently vacant Provincially appointed Chair positions across the Province. She noted fifteen of the nineteen Chair positions have recently been posted by the Province, including one for the Thames-Sydenham and Region Source Protection Region.

Questions were raised around whether Essex, which is a separate Source Protection Region, will join the Thames-Sydenham and Region after the consolidations. Staff noted the question has been raised, but no definitive response has been received.

4. Administrative Business

4.1. Approval of Minutes of Previous Meeting: Tuesday April 22, 2025

Mover: Hugh McDermid
Seconder: George Way
THAT that the Upper Thames River Source Protection Authority approve the minutes of the previous meeting dated Tuesday April 22, 2025.
Carried.

5. Reports – For Consideration

5.1. Ratification of Source Protection Striking Committee Member and Committee Liaison

Mover: Paul Mitchell
Seconder: Jim Craigmile
That the Source Protection Authority ratifies the January 27, 2026 election of Sandy Levin as the Source Protection Striking Committee Member and Committee Liaison.
Carried.

5.2. Drinking Water Source Protection Annual Progress Report

Due to a clerical error, this item was discussed under agenda item 3 Delegations and Presentations.

6. Reports – For Information

There were no reports for information.

7. Adjournment

There being no further business to discuss the meeting was adjourned at 9:53am on a motion by George Way, seconded by Hugh McDermid.

Tracy Annett
General Manager
/mv