

## **Thames – Sydenham and Region Source Protection Authority Meeting Agenda**

**Source Protection Authority** Upper Thames River

**Meeting Date:** Tuesday, November 24, 2015

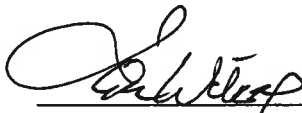
**Meeting Time:** 9:30 a.m. - Prior to the Start of the UTRCA Board of Directors

**Meeting Location:** Watershed Conservation Centre Boardroom

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### ***Agenda***

1. Adoption of the Agenda
2. Approval of Minutes from the previous meetings
  - a) November 25, 2014
  - b) September 24, 2015
3. Business for Approval
  - a) Appointment of Risk Management Officials and Inspectors
4. Adjournment

  
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Ian Wilcox  
General Manager

**Report to** Upper Thames River Source Protection Authority

**Agenda #**

**Cc** SP Management Committee

**Date** November 5, 2015

**From** Chris Tasker, Project Manager

**Re:** Appointment of Risk Management Officials and Inspectors

## **Recommendation**

It is recommended that:

- 1. The Upper Thames River Source Protection Authority appoints the following positions and persons as Risk Management Officials and Risk Management Inspectors. This appointment shall cover the persons currently holding the identified positions, as well as any persons hired to fill those positions in the future, provided they meet the training requirements of the Clean Water Act.*

Position	Person	Employee of
Source Protection Coordinator	Michelle Fletcher	UTRCA
Source Protection Policy and Risk Management Advisor	Jessica Schnaithmann	UTRCA
person	Stephen Clark	SCRCA
person	Chris Tasker	UTRCA

- 2. The General Manager issue certificate of appointments to these persons or their subsequent replacements.*
- 3. These appointments cease at such time as the training requirements are not met or the persons are no longer filling the positions named.*

## **Background**

- Part IV of the Clean Water Act provides municipalities with new tools for the protection of drinking water sources. These tools include the prohibition (s57) or regulation (s58) of activities which are significant threats to municipal drinking water sources under the very specific circumstance which make those activities a significant threat. These tools only apply in the most vulnerable of areas where the risk to the municipal drinking water system is significant. Regulation of the activities is undertaken by allowing the activity only when covered by a Risk Management Plan which manages the risk such that the activity ceases to be or never becomes a significant threat to the drinking water source. These Risk Management Plans are negotiated between a Risk Management Official (RMO) and the person engaged in the activity. These Risk Management Plans will in most cases rely on industry accepted best management practices and standards. The Act also allows for restricted land use (s59) which acts as a screening to ensure that s57 and s58 are addressed during the building permit and land use planning processes. It does not allow permits to be

issued or applications to be made without this issuance of a notice by the RMO in those areas and for those land uses designated in the Source Protection Plan.

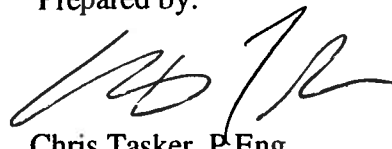
2. Risk Management Inspectors (RMI) are able to ensure that the risk Management Plans are being adhered to by those who have accepted Risk Management Plans and that people are not engaged in activities which are prohibited or are not following an accepted or otherwise established Risk Management Plan.
3. Implementation of Part IV of the Clean Water Act is the responsibility of the municipality which has jurisdiction of the vulnerable area and which has the ability to make bylaws related to the storage, treatment and distribution of drinking water. In some municipalities this is the upper tier and in others this is the local tier's responsibility. The Clean Water Act allows the municipality to delegate or transfer this responsibility to a Source Protection Authority or local Board of Health.
4. Many municipalities in the Thames-Sydenham and Region requested a proposal from the UTRCA. To date 6 municipalities have entered into an agreement with the UTRCA to provide those services (London, Perth East, Perth South, St Marys, Stratford, and West Perth) Two additional municipalities are currently considering CA proposal to undertake these services on their behalf. The agreements transfer the responsibilities for the implementation and enforcement of part IV to the UTRCA and require municipalities to pay the UTRCA for these services. The agreements take 2 forms: a municipal transfer agreement between the CA and each municipality; and a Joint Risk Management Services Agreement between all parties participating in the services. The agreements are for a 3 year period ending August 2017 and will be extended for subsequent terms unless parties provide 6 months written notice of their intent to withdraw from the agreement.
5. The Act requires that Risk Management Officials and Inspectors receive training provided by MOECC. The UTRCA has proceeded with training these staff to meet obligations under the agreements with municipalities and meet the requirements of part IV of the Clean Water Act and its regulations.
6. The Act and Regulation require that the Source Protection Authority appoint RMO and RMI. The Source Protection Authority is also required to issue a certificate of appointment to RMO and RMI. It is this appointment which is the subject of this report.

Recommended by



Ian Wilcox.  
General Manager/Secretary Treasurer

Prepared by:



Chris Tasker, P.Eng.  
Source Protection Project Manager