

**Thames – Sydenham and Region
Source Protection Authority
Meeting Agenda**

Source Protection Authority Upper Thames River

Meeting Date: Tuesday November 25, 2008

Meeting Time: Following adjournment of the UTRCA Board of Directors' Meeting

Meeting Location: UTRCA Administration Boardroom

Agenda

1. Adoption of the Agenda
2. Minutes From the Previous Meeting
- May 27, 2008
3. Business for Approval
4. Business for Information
5. Other Business
 - (a) Source Protection Terms of Reference Comments - Presentation
6. Adjournment

Chris Tasker
Source Protection Project Manager

Upper Thames River Source Protection Authority Meeting
UTRCA Administration Boardroom
November 25, 2008

P.Huitema called the Upper Thames River Source Protection Authority meeting to order at 3:45 p.m. in the Boardroom of the UTRCA Administration Office. The following members were in attendance:

Members: A.Bannister P.Huitema
 M.Blackie E.Hunt
 J.Boyce T.Jackson
 J.Brown C.Lauder
 J.Bryant H.McDermid
 S.Clark M.Wearn

Absent: J.Baechler G.Marr D.Mayberry

Staff: S. Shivas
 C.Tasker
 I. Wilcox

1. Approval of Agenda

A.Bannister moved – C.Lauder seconded:-

“RESOLVED that the agenda be approved as presented.”
CARRIED.

2. Minutes of the Previous Meeting
- May 27, 2008

A.Bannister moved – J.Boyce seconded:-

“RESOLVED that the minutes of the Source Protection Authority meeting dated May 27, 2008 be approved as circulated.”
CARRIED.

3. Business for Approval

There was no business for approval to discuss.

4. Business for Information

There was no business for information to discuss.

5. Other Business

(a) Source Protection Terms of Reference Comments – Presentation

C.Tasker stated at the last UTRCA Board of Directors' meeting he made a presentation reminding the members of their role in the Terms in Reference. As a summary, the Source Protection Committee prepared the Terms of Reference which have been circulated to the SPA members and posted for comments. The Source Protection Authority's role is to receive the comments and provide the Terms of Reference with the comments to the Minister of the Environment.

He noted that four comments were received and circulated to the members. He highlighted the four comments.

1. Comment from the LTVCA noting an administrative error relating to dates in the process check lists.

2. A letter was received from the Canadian Environmental Law Association addressed to the Source Protection Committee. C.Tasker noted the letter was received outside the comment period, so in all likelihood the comments pertain to the draft Terms of Reference that were consulted on previously. He noted that comments included: engaging First Nations in the process, and precautionary principle should be expressly entrenched in the Terms of Reference. C.Tasker noted that letter also referred to non-municipal systems and clusters of systems and that the TOR should not be considered finalized until all systems have been considered for inclusion. He noted that municipalities have been advised by ourselves and the Ministry to hold off on dealing with these systems until there is more guidance regarding what the responsibilities will be to adding systems to the Terms of Reference. The letter also noted that an Executive Summary of the TOR should be prepared.

3. An e-mail was received from the Municipality of West Elgin within the Lower Thames Valley Conservation Authority's watershed. The municipality requested a comment they submitted in the first round be amended. The comment was interpreted that the municipality wanted an allowance and to remain involved with the working groups and meetings. C.Tasker stated there is no provision for this in the Terms of Reference. He noted that in further discussion with the municipality's consultant it was suggested the municipality request a task be added to ensure they are involved in the development of the Source Protection Plan as it pertains to their system. He noted this was the only municipal comment that was not addressed to the satisfaction of the municipality during the first round.

4. A letter was received from a London resident stressing the importance of natural processes versus man-made processes, and the necessity of separating potable and non-potable water. C.Tasker stated the Committee will retain these suggestions and consider them as they develop the Source Protection Plan.

C.Tasker recommended a resolution from the Authority directing staff to submit the Terms of Reference to the Minister of the Environment.

J.Boyce moved – M.Wearn seconded:-

“RESOLVED that the Upper Thames River Source Protection Authority direct staff to forward the Terms of Reference with the above noted comments to the Minister of the Environment meeting their statutory duties as required by the Clean Water Act.”

CARRIED.

He noted that although the Regulations refers to three Source Protection Authorities and therefore three Terms of Reference, all three Terms of Reference documents are contained within the Guide to the Terms of Reference . This document will be forwarded to the Minister.

6. Adjournment

The meeting was adjourned on a motion by J.Bryant at 3:55 p.m.

I.Wilcox, General Manager
/ses
Att.

P.Huitema, Chair, Source Protection
Authority